

Albena Lake-Hodge Comprehensive School Project

Package 4a

Pre-Bid Meeting

Thursday, December 10th 2020

Present

Name	Company	Email Address
Cephas Webster	Quality Construction	Cephasqc@hotmail.com
Gareth Orchard	ORB	orb@caribcable.com
Vincent Carty	Vinca Plumbing	VincPlumbing@gmail.com
Leroy Gumbs	Leeward Construction Company	leroygumbs@hotmail.com
E. Bernard Carty	B'sss Construction	Gracemaecarty50@gmail.com
Berniemaecarty	B'sss Construction	Berniemaecarty@gmail.com
Kirthly Richardson	KB Development	developmentrb@gmail.com
Jerome Richardson	Synergy Consultancy	Synergyconsultancy.ai
Darien Benjamin	Radar	Dbfrancois87@gmail.com
Shovari Proctor	Proctors Construction	Proctorsconstruction@hotmail.com
Vincent Proctor	Proctors Construction	Proctorsconstruction@hotmail.com
Harold Ruan	Versatech and Associates Inc	VersatechandAssociates@gmail.com
Deborah Ottey-Wynter	Design Collaborative	D.Winter@Design-Collaborative.net
Kenrick Proctor	Skibby's	Plumbing@skibbyproctor.net
Shaynis Connor	Department of Infrastructure	Shaynis.Connor@gov.ai
Justin Leslie	PESL	Pesl@consultants.com
David Bryan	MEPITS Solutions	service@mepitssolution.com
Carlisle Lake	Fire Department, GOA	Carlisle.Lake@gov.ai
Dawn Reid	Ministry of Education	Dawn.Reid@gov.ai
Ludiane Leveret-Richardson	Procurement Unit	Ludiane.Leveret-Richardson@gov.ai

The meeting commenced at 9:25am. The meeting was chaired by Mrs. Deborah Wynter, representative for Design Collaborative, the Project Managers.

1. Mr. Shaynis Connor indicated that the project to be constructed was the Science Building (Block L) and that it adjoins Block K (The Culinary Block) currently being constructed. It runs north to south.
2. *Questions raised regarding the return date of the tender stating that :-*
 - 1) It is shorter than the previous packages which had also been extended
 - 2) Runs across two weeks covering the Christmas period;
 - 3) Businesses will be closed during that period hence it will not be possible to get quotes from suppliers to complete the tender during that time;
 - 4) Runs the risk therefore of incomplete bid submissions.
3. *There was a unanimous request for an extension of the tender period to January 27th 2021 as had been indicated in the initial Procurement Notice.*
4. Chief Procurement Officer, Mrs. Ludiane Leveret-Richardson indicated that the initial Notice had an error in the date and this was subsequently corrected.
5. *Concern raised that bearing in mind that this is a Science Lab it is a highly specialized area and construction is critical. It was also noted that:-*
 - 1) Some of the specialized items, such as the gas taps are not specified ;
 - 2) No clear guidelines in terms of the installation of the copper lines.
6. Chief Procurement Officer Mrs. Leveret-Richardson highlighted the importance of reading the tender documents ahead of the pre-bid meeting to be able to make full use of the meeting.
7. It was indicated that the document is quite extensive.
8. There was also a request for the “Request for Clarification” period to be extended to January 7th 2021.
9. **Question:-** *How will the contractor for Package 4 access their site?*
10. **Question:-** *How will the contractor for Package 4 receive power?*

Response:- *Response:- The Bidder should become aware of the existing infrastructure on site and make their assessment on cost to install a temporary construction line. The BOQ will be checked to confirm if there is allowance for this to be priced. If necessary an addendum will be issued*

11. Concern:- *The BOQ contains measured quantities for MEP. The Bid Document issued includes the documents for the submission of the Mechanical, IT and Electrical. There is none for Plumbing. The Plumbing information was only sent as a pdf in the body of the Bid Document.*

Response:- *This will be sent out as an addendum.*

12. Concern:- *In the previous bids the provision of fire extinguishers were undertaken by others. How come there is a requirement for the provision of fire extinguishers in this document when there are no indication of the size or location of such in the document and drawings.*

13. Concern:- *In the previous bid packages, there was a separate line item in the BOQ for excavation in rock. However, in this package is there is no such line item. This is surprising given that there has been a number of rock excavations in the other packages.*

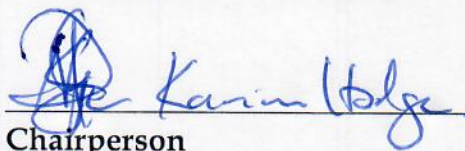
14. Question:- *Is the contractor solely responsible for excavation of their site?*

Response:- *Yes, the contractor is solely responsible for this site as indicated within the bid document except for the site works as indicated.*

15. Question:- *Is there an estimated construction period?*

All concerns and questions in the meeting will be addressed formally in a clarification response and corresponding addendum if required.

The meeting ended at 9:55am.



Chairperson

MICUH Procurement Committee